

# **ENTERING LOCHEND GC TOURNAMENTS VIA SCOTTISH GOLF APP**

## **Step-by-step guide**

### **ENTERING TOURNAMENT**

Entry will be open on the App. 30 days prior to the Tournament date

From the "Comps" section find the required tournament

Select "Enter"

If entering other players, you must "Add Additional Players" before confirming.

Ensure the person you are entering knows to accept via the auto email they will receive.

The yellow "not entered" button should change to green "Entered".

Your name and course handicap should show on the list of "entries"

### **ENTERING DRAW**

Use the "My Tee Time" then "Select This Slot" Gents choose the time slot they have booked via Edinburgh Leisure. Ladies will do a random draw the week before tournament.

If you must move or swap times on the day, you must change it on the SG App. in order to be paired with the correct partner on the App. Use "My Tee Time" and move to the other spot.

Note: "Entering Draw" Function will not be available on those competitions where the draw is produced by the organisers, such as Captain's day, Quad-Am and fun mixed comps.

### **CHECKING-IN**

On the day of the Tournament, the "CHECK-IN" button should appear when you arrive at the course (using GPS). It's recommended you wait until you are with your playing partner before checking in so you can check you both have the same display on the App.

Select "Check-in" and the green "checked-in" will now show

### **CHOOSING WHO'S CARD YOU ARE MARKING**

Select the "Scoring" button

Then "Normal Scorecard" (for marking one person's scores) or

Score for all Players. It's recommended to use Normal Scorecard.

Ensure you're playing partner has done the same and received the same response.

### **SCORING**

Then enter and "submit" the score for each hole as you go along or if you prefer to do it after the round that is ok as we will still require cards at the moment.

Note when submitting scores you have to press the submit button twice within 3 seconds to confirm the score.

Important, your scores should match with whoever is marking your card (any mismatch will be highlighted and you won't be able to Verify).

Remember to "Verify" your scores using the signature boxes.

Important : Do not Verify/Sign-off the card until you and your marker have an agreed score for all holes, i.e. no mismatches highlighted in pink. This cannot be undone and would be akin to signing for incorrect score.

## **RESULTS**

The “Scores” button will show the real-time scoring on the App as they are entered.

It is not until the tournament has been finalised and verified by the organisers that the full “Results” button is available, you can see the final result and any ties are resolved according to the usual better inward 9-6-3-1... way.