

LOCHEND GOLF CLUB

MONTHLY COMMITTEE MEETING

Tuesday 11th April 2022 at 6.30

Present

Stuart Mathie
Stuart McCallum
Andrew McArthur
Mandy McBain
J Brigain
Brian Coyle
Coleen Derighetti
Martin Kyles

Apologies

Scott Cross

1. March 2022 Minutes

- Proposed – CD
- Seconded – JB

2 Matters arising

The secretary pointed out that there was a system in place to capture and record member's fees in terms of the Secretary, Treasurer and Bar Staff. The secretary was disappointed the previous Captain had not checked this out.

He expressed some disappointment that he had not been contact about a member complaining that his membership had not been processed quickly enough. He suggested in the future if any member raised a concern about committee member in terms of any matter in the club, the first thing that should be done is to speak to the committee person to clarify what the problem might be, before it is raised at a committee meeting.

Reports

3. Secretary (SMcC)

a) Overall there has been a good response to members renewing their membership. To date the Ladies section has all paid who intend to rejoin.

The gents section has 19 members still to pay. The secretary was given some further information which he will chase up.

In total to 9th April 2022 we have received 214 renewals: £35,993 whereas for the same period last year it was 198 renewals: £31,977

The Secretary confirmed he will continue to chase up debtors before the end of April,

reminding members if they have not paid or been in contact they cannot play in key events such as summer singles and summer pairs or enter the club championship qualifying events.

There has been a steady trickle of new members - 5 in the past month

The Secretary mentioned that a few long standing members have resigned or become associate members. The committee was reminded there is a limit of associate members which the Club can have.

The Secretary confirmed he will produce a full membership report for the next meeting in May.

4. **Treasurer Report (AMc)**

Bank account balance: £24,000 in credit and £30,247 in savings account. The treasurer explained this was the strongest financial position the club has been at this time for more than 7 years.

All invoices in March have been paid.

The Treasurer referred to the financial report circulated prior to the meeting: even with increase in staffing costs, setting aside a budget for essential refurbishments and potential solicitor fees re the lease at this moment he is forecasting a reasonable surplus this year.

He explained he is chasing up HMRC to clarify how much credit we have left (due to maternal leave last year of bar staff)

He informed the committee that he has spotted a couple of small payments through the bank account which were not the Clubs: the bank have refunded these costs @£26

Next month VAT, NI and PAYE are due

The committee were informed that the clubs utility costs are going to double. The club have signed up for a fixed rate for the next three years.

The treasurer was delighted to report, at long last, there is positive news about the Club Lease. Edinburgh Leisure has withdrawn their concerns of the Club asking for an extra 1 metre at the front and 4 metres to the right of the lounge area. The next step is for Council officials to come down and draw up an accurate plan. Then we will need to get a solicitor to act on our behalf. At this point we have asked for a 40 year lease which means it needs to be approved by a full Council meeting. The treasurer was thanked for getting this moving.

The Club has decided to pay the Music Business License this year: £500

However we are talking with some Clubs down south who have apparently worked out how this annual fee can be avoided in the future.

5. **Bar Convenor (SM)**

A member of staff, Chantelle has left.

Danielle has given up catering but to keep a member service going the club is now giving her hours until another caterer can be found. The Captain is speaking to someone later this week.

It was agreed if sections such as the Ladies or Seniors want catering they have to speak to Danielle and pay up front for any requirements.

Danielle has agreed to cover bookings in the diary for the next few months where catering has already been agreed.

The Captain and Secretary are meeting Belhaven and Tennents to discuss what either company could offer the Club. Currently we are a free house.

Now covid restrictions appear gone, the Captain is keen to pursue the Club having a Public House License: this will require bar staff to have personal license and the Captain being the named person which means he will complete the required training.

Summer hours for the bar need to be finalised. The captain suggest standardising hours to avoid confusion.

Snrs: There appears to be approx. 20 snr members: whilst a few have left there has also be a few new members.

6. **Handicap Secretary, Club Competitions & Open Tournaments (SC)**

A handicap review has taken place a few members have had their handicap adjusted.

The issues which was raised at the AGM was brought up: that some members appear to be manipulating their handicaps. The Captain confirmed information he gave at the AGM that the Club have spoken to Scottish Golf about this issue but Scottish Golf are currently refusing to change the rules in Scotland.

Both the Ladies and Gents Open applications are on VMS. There was a brief discussion about making sure appropriate systems are in place to ensure no member can pay on the day.

A point was raised about the Prize Giving event for last season: whilst some members were disappointed, it was confirmed they were told specifically what type of event it was going to be.

During the discussion it was highlighted there did appear some confusion by what was proposed and what members expected: there is some learning from this for the Club.

7. **Ladies Section (CD)**

The Ladies AGM will now be held on the 13th April: Mandy is keen to stay on as Lady's Captain.

It was raised why the Clubs rescheduled AGM was organised for the same date the Ladies Section had intended to hold their AGM. It was pointed out that the Ladies AGM was not in the diary so it was assumed the Wednesday evening was free.

8. **House Convenor**

New carpet laid in the Lounge.

PAT Testing, mixing board and hard wire checked completed

It was agreed that the ladies toilet from the lounge needs urgent refurbishment

The front door will be sorted in next couple of weeks

9. Entertainments

Following a chat with the new Captain TG has agreed to help organise entertainments for the next 12 months. JB will assist him.

The Captain explained TG had been told there needed to be a minimum of 50 tickets sold for each event. The committee was told they are considering approaching MK Events for bands/singers.

There was a full discussion about opportunities: MK confirmed he plays in a band which would be interested in performing in the club.

10. AOB

It was agreed that the current local rule about placing a ball in a bunker within 6 inches will stop at the end of April when lift and place on fairways also ends.

The committee were informed that it is planned to promote members businesses on the screen in the members bar: it was agreed this was a good idea

The committee day went fairly well despite changes to catering arrangement due to covid closing DGC catering service.

The Gents Dinner has been confirmed for 18th November: a speaker and the usual caterer have been booked

An issue was raised about the Clubs First Aid box; this will be checked out

It was agreed staff need to take part in Health and Safety training including First Aid, Fire emergencies

The Secretary will be going over the Members handbook to update based on current factors eg VMS. It was suggested that with our website working so well there is not really a need for paper copies. The document could easily be uploaded onto the website

The Captain will be meeting the new Vice Captain in the next few days to go over roles and responsibilities and to get the paperwork completed for a disclosure check as per insurance requirements

The Captain confirmed that committee meetings will now be the first Monday of each month.

Next meeting Monday 2nd May 2022 at 6.30PM